

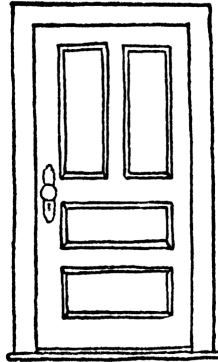
Registration Packet

2014 Montreat Middle School Conference

at Maryville College, Maryville, TN

A Knock at the Door

July 23-27, 2014



Statement of Mission

The Montreat Conference Center, as a mission center of the Presbyterian Church (USA), seeks to glorify God by serving the whole Church of Jesus Christ by calling all God's people to a place set apart, for spiritual commitment and renewal, to grow in discipleship, to build relationships, and to prepare one another for Christ's ministry in the world.

Please contact us for more information:

www.montreat.org/middle

Registration: 800.572.2257, ext. 335

Fax: 828.669.5054

youth@montreat.org

Montreat logo information: The sale of items by individuals or by youth groups is prohibited without approval prior to the conference. Any groups wishing to use the trademark/copyrighted name of "Montreat" or the Montreat logo on any t-shirts or clothing items must request approval from the Conference Center.

Please email artwork to Tanner Pickett, Vice President for Sales, Marketing, and Communication, tannerp@montreat.org for approval.

Celebrating Relationships • Nurturing Congregations • Deepening Discipleship



2014 MIDDLE SCHOOL CONFERENCE

REGISTRATION INFORMATION

▼ **Start Here!** ▼

► **COMPLETE THE ENCLOSED REGISTRATION FORM.** The following individuals are required to register: all youth who have completed fifth, sixth, seventh, or eighth grades by summer 2014, at least one adult per group over 21 years of age (REQUIRED), and any additional adults with your group (we require at least one adult for every six young people). Do not include senior highs who will be attending as work crew members. They must fill out a separate Work Crew Application (available online). Facilities are limited, so please register early!

► **SENIOR HIGHS WHO HAVE COMPLETED NINTH GRADE THROUGH TWELFTH GRADES BY THE TIME OF THE CONFERENCE ARE ELIGIBLE TO ATTEND AS WORK CREW MEMBERS.** The work crew will come one day early and will work hard throughout the week to help make the conference happen! *You must use the Work Crew application (available online) and must be submitted with the \$180 registration fee. Do not register for Work Crew on the Registration Form.*

► **WOULD YOU OR ANOTHER ADULT FROM YOUR GROUP BE INTERESTED IN BEING A SMALL GROUP LEADER?** We are in need of committed, responsible people aged 21+ who are part of the Reformed tradition to provide critical leadership for the “heart” of the middle school conference, the Small Group. “Small Group Leaders” will work hard and receive full room, board, and travel expenses. Back home leaders who are Small Group Leaders should have another adult who is in charge of their back home group. The Small Group Leader Application is available at montreat.org/429.

► **MAIL OR FAX YOUR REGISTRATION FORM WITH A CHECK (PAYABLE TO MONTREAT CONFERENCE CENTER) OR CREDIT CARD INFORMATION.** (There will be no registration by phone.) The comprehensive fee is \$435 per person and includes program fee, housing, and meals. Early registration discounts are as follows:

Register on or before:

- February 1, 2014 - \$395 per person
- March 1, 2014 - \$405 per person
- April 1, 2014 - \$415 per person
- May 1, 2014 - \$425 per person
- After May 1, 2014 - \$435 per person

Your registration form must be received in our office by the deadline indicated above in order to receive the early registration discount. A non-refundable deposit of \$100 per person (or full payment after May 23, 2014) must accompany your form in order to be processed. Make a copy of the registration form for your records. You may also register additional people at any time by submitting the “Additions/Cancellations” form (*available online*).

► **RECEIVE CONFIRMATION FROM MONTREAT.** After we process your registration, you will receive an email confirming your reservation and payment

▼ **Approximately 60 Days Prior to Your Arrival...** ▼

► **PAY BALANCE DUE ON ALL CONFERENCE FEES BY MAY 23, 2014.** All conference fees must be paid in full in order to receive your “Back Home” packet.

► **CANCEL REGISTRATIONS BEFORE MAY 23, 2014.** All cancellation requests must be submitted by fax, mail, or email using the “Additions/Cancellation” form (found on the Middle School Conference website on Montreat.org). The \$100 per person deposit is NON-REFUNDABLE. Forfeited deposits may not be applied to any remaining balance. After May 23, 2014, NO REFUNDS WILL BE ISSUED.

▶ **READ YOUR “BACK HOME” PACKET AND COMPLETE THE COVENANT AND MEDICAL FORMS.** The back home packet will be mailed to you approximately 60 days prior to your conference as long *as your conference fees are paid in full*. Have each person in your group (including adults) complete the “Covenant Statement” and the “Medical Insurance Information” forms included in your back home packet. Make sure the covenant form for each youth conferee and work crew participant has a parent’s signature. Please make a photocopy of these forms for your records. (You will need to bring all of these forms with you to on-site registration.)

▼ **Approximately 45 Days Prior to Your Arrival...** ▼

▶ **MAIL OR FAX YOUR ‘HOUSING INFORMATION’ FORM BY JUNE 6, 2014.** Please fill out the “Middle School 2014 Housing Information” form (*included in your “back home” packet*) to indicate participant names, roommate preferences, and t-shirt sizes. It is *VERY IMPORTANT* that we receive this form by June 6, 2014 in order to reserve your rooms at Maryville College and order your t-shirts.

▼ **Upon Arrival...** ▼

▶ **MARYVILLE COLLEGE IS LOCATED IN MARYVILLE, TENNESSEE.** Driving time is approximately three hours and twenty minutes from Atlanta, four hours from Charlotte, and 30 minutes from Knoxville.

▶ **THE CONFERENCE BEGINS WITH REGISTRATION AT 3:00 PM ON WEDNESDAY, JULY 23, 2014.** Bring all forms (and copies of forms) with you to on-site registration. A typical day at the Middle School Conference includes morning energizers, keynote, and small group meetings; afternoon small groups and activities; and evening worship and recreation options. The conference ends after closing worship on Sunday, July 27, 2014 (before lunch).

▶ **GROUPS WILL BE HOUSED IN DORMS ON THE CAMPUS OF MARYVILLE COLLEGE.** Dorm rooms have twin beds and mostly hall baths. All rooms are air-conditioned.

**Have a
Great Time!**

A Knock at the Door

2014 Montreat Middle School Conference
at Maryville College, Maryville, TN
July 23-27, 2014

Registration Form

(Print and complete all sections)

Name of Church or Group: _____
Name of Contact Person: _____
Church Address: _____
City/State/Zip: _____
Contact Person Daytime Phone Number: _____
Church Phone Number (if different): _____
Email Address:(required for confirmation): _____
This is my group's first Montreat Middle School Conference: Yes No
If you answered "Yes," how did you learn about the conference? _____

Number registering for conference: _____ x \$100* non-refundable deposit = \$_____ (excluding work crew & small group leaders)

We would like to make a contribution to the Morgan Endowment for Montreat Youth Conferences = \$_____

TOTAL ENCLOSED: \$_____

Check enclosed for \$_____ (payable to Montreat Conference Center)

Charge the amount of \$_____ to: MasterCard Visa Discover American Express

Name on card _____

Card # _____ Exp: _____

*All registrations mailed after May 23, 2014, must be paid in full in order to be accepted!

I HAVE READ AND UNDERSTAND THE MIDDLE SCHOOL CONFERENCE REGISTRATION POLICIES.

Our group will pay the comprehensive fee balance by May 23, 2014. I understand that failure to pay my balance by the designated time may result in forfeiture of my spaces.

Date

Contact Person Signature Required For Processing

MAIL TO:
Montreat Conference Center/Montreat Central
401 Assembly Drive/PO Box 969
Montreat, NC 28757
or fax to: 828.669.5054

A Knock at the Door

2014 Montreat Middle School Conference at Maryville College, Maryville, TN July 23-27, 2014 Work Crew Application

The 2014 Middle School Conference offers an excellent opportunity for Senior High students to develop leadership skills and to assist staff and leadership for a churchwide (Montreat / Region 3) event. Work Crew will serve as gophers, equipment movers, recreation assistants, and basically help wherever needed. **Work Crew applicants should be rising tenth graders through graduating seniors. Preference will be given to older youth and to those with more leadership experience. We will also seek a balance between those who have served before and those who have not.**

All work crew will stay together in dorms with planning team and leadership.

No more than 2 work crew youth per church will be selected.

Registration Fee:

- \$180 (arrive Tuesday afternoon, July 22, 2014, at 4:00 PM - we will not be able to accommodate any Work Crew members earlier than this time.)

Payment Information:

- Check enclosed – payable to Montreat Conference Center
 Charge to my credit card – (circle one): AMEX, MC, Visa, Discover

Credit card number: _____

Name on card _____ Exp date _____

Name: _____ Grade 2013-14 _____

Home Address: _____ Gender: M F (circle one)

City, State, Zip: _____

Home Phone: (____) _____ - _____ T-Shirt Size: S: ____ M: ____ L: ____ XL: ____ XXL: ____

Parent(s) / Guardian Name(s): _____

Address: (if different from above): _____

Home Church: _____

Address, City, State, Zip: _____

Youth Leader/Advisor/Pastor: _____

Presbytery: _____

Please provide three references:

Pastor/Educator/Youth Director: _____ Phone: (____) _____ - _____

Adult with whom you have worked: _____ Phone: (____) _____ - _____

Presbytery Educator / Youth Council Advisor: _____ Phone: (____) _____ - _____

See next page >

A Knock at the Door

**2014 Montreat Middle School Conference
Work Crew Application - p. 2**

Please respond to the following questions:

1) Why would you like to serve on Work Crew?

2) What are you hoping to bring back to your church in the way of leadership skills and experience?

3) What leadership experience have you had in your church?

4) What leadership experience have you had in your presbytery?

**Please complete this application and send by April 15, 2014:
Cheryl Payne, Montreat Conference Center
PO Box 969, Montreat, NC 28757**

For Office Use Only:

Date processed: _____ **Res #** _____

Paid: check credit card

Info pack sent: _____ Revised 9/13/13